

As regional Arts in Education Partner for the Pennsylvania Council on the Arts since 2001, *Artists in Schools & Communities* at Pittsburgh Center for Arts and Media offers Artist Residency Projects and other vital arts services to schools, communities, community organizations, and nonprofit service agencies working with children and/or adults in Allegheny, Beaver, Greene, and Washington counties through our *Artist Residency Program*.

Artist Residency Projects have lasting benefits for all participants: students are fully immersed in an art form and see how it connects to life and learning, teachers are exposed to alternative ways of experiencing and sharing the creative process and what it brings to their classrooms, administrators observe the ways in which the arts fully engage students and impact their learning across the curriculum, parents/caregivers recognize how the arts are essential for optimum development of children of all ages, and our dedicated Teaching Artists are artistically reinvigorated through the collaborative creative process with teachers, students, and/or community members. For adults and communities, artmaking provides opportunities for reflecting, sharing thoughts and feelings, learning new ways of communicating ideas, imagining possibilities, and making connections, both internal and external.

As stated in the National Endowment for the Arts' publication *Learning Through the Arts* "...the arts help us all better understand and interpret the world around us. The arts improve our ability to think critically and act creatively and offer us the opportunity to communicate our most profound thoughts and deepest feelings. Arts learning ensures that this creative spirit lives on, instilling a love and understanding of the arts to each new generation." PCA&M and our Resident Artists fully embrace this philosophy and welcome the opportunity to share the skills and rewards of the creative process with enthusiastic and motivated participants.

Through residencies in dance, craft, music, folk arts, theater, media arts, literature, visual and interdisciplinary arts, schools, community organizations, and service agencies can expect to improve themselves and strengthen their communities. By immersing participants in the creative process from beginning to end, and giving them ownership of the process, Resident Artists model the importance of deep focus, rigor, and adaptability in the arts while demonstrating that value not only in creative projects, but throughout participants' studies, lives, and careers.

The arts are proven to stimulate and enhance student performance in all curriculum areas and to encourage the development of improved self-image and empowerment. The arts provide opportunities for:

- Imagination and creativity to flow
- Communication and problem-solving skills to grow
- Self-directed intrinsic motivation to be engendered
- Teamwork to be encouraged and appreciated
- Diverse thinking to take place
- Individuality to excel
- Positive self-expression to evolve



Mary Brenholts
Director, Artists in Schools & Communities

*The Arts in Education Partnership is a program of the Pennsylvania Council on the Arts' Arts in Education (AIE) Division. The AIE Partnership fosters educational improvement through participation in the creative process in schools and community settings via residencies, projects, and partnerships between schools and/or other educational institutions, artists, and arts organizations. The Arts in Education Partnership is administered in sw PA by Pittsburgh Center for Arts & Media.



Pittsburgh Center for Arts and Media Artists in Schools & Communities

Pittsburgh Center for Arts & Media (PCA&M) is committed to the artist and the advancement of artistic excellence in visual arts – specifically film, video, photography, digital media, and fine and creative arts and crafts; the provision of equipment and facilities for artists; the conduct of instructional programs; and the stimulation of public understanding and awareness through exhibitions, demonstrations, and sales.

Artists in Schools & Communities at PCA&M is dedicated to bringing high quality arts services to thousands of participants at schools, nonprofit service agencies, community organizations, and communities working with both children and adults in Allegheny, Beaver, Greene, and Washington counties through our partnership with the Pennsylvania Council on the Arts. Our programs place trained, knowledgeable, and practicing artists into school and community settings where they can share the benefits of the creative process.

PCA&M places great emphasis on recruiting professional, trained, practicing artists to work in our programs as part of the partnership mission. Artists are accepted into the program based on the quality of their artwork, their familiarity with best practices in arts in education and community artmaking, and their abilities as communicators/educators/facilitators.

Our Teaching Artists (TAs) are skilled at all facets of the working artist's life: producing high-quality artwork, planning dynamic residencies, partnering with organizations and individuals, documenting both process and product, designing and implementing appropriate residency budgets, completing paperwork in a timely fashion, and all other myriad details of an artist's work. Focused attention is given to the various components of the collaborative process, from brainstorming to interactive group management to presentation of a vibrant finished product, all of which contribute greatly to the quality of the participants' experiences.

Our many years of experience working in education have provided us with insights into how to develop and evaluate programs designed to inspire, encourage, motivate, and assess individual students while building and fostering positive group dynamics. Our goals within all the programs in which we participate are to work closely with each student to facilitate the discovery of hidden talents and develop new strengths while working with teachers and administrators to recognize the value of the arts to youth development. We believe that learning through the arts is essential for optimum development of students in all grade levels; the arts provide infinite opportunities for creative ideas to take hold and elicit unique (sometimes unanticipated) outcomes for all participants: students, teachers, administrators, and artists alike!

We are very enthusiastic about working with schools and community sites as we know so well how in-depth experiences in the arts impact children's lives for the better capacity. Our teaching methods incorporate exploration, enjoyment, excitement, rigor, and even play* for both students and Teaching Artists! While the arts provide many opportunities for "success," there is also an inherent "risk" to some degree of perceived "failure" due to unrealistically high expectations directly connected to the finished products. Our TAs place great emphasis on both process and product, setting students up for success by providing clear, sequential instruction, high quality materials, and an infinite amount of patience that encourages questions, taking creative risks, and learning from mistakes.

**The creation of something new is not accomplished by the intellect but by the play instinct acting from inner necessity. The creative mind plays with the objects it loves.*" Carl Jung

Frequently Asked Questions

1. What is an Artist Residency Project?

Artist Residency Projects are designed to place professional artists into school and community settings where they can share the myriad benefits of their creative processes. Each Residency Project is a custom-designed collaboration between the host site and the Teaching Artist. Pittsburgh Center for Arts and Media's (PCA&M) Artist Residency Program was founded in 2001 through our partnership with the Pennsylvania Council on the Arts' Arts in Education Division.

2. Who is eligible for an Artist Residency Project?

Schools, nonprofit agencies, and community organizations working with both children and adults in Allegheny, Beaver, Greene, and Washington Counties are eligible for an Artist Residency Project. School-based residencies include public, private, parochial, and charter schools serving elementary, middle, and high-school students. Residencies can also be designed at the collegiate level. Community-based residencies may take place in any size community and/or in various types of community and cultural organizations, including social and human service agencies such as social rehabilitation sites for adults, special needs children in an inclusion-oriented program, senior citizen facilities, and/or military/veteran organizations.

3. What are the benefits of an Artist Residency Project?

Studies have shown a significant correlation between arts education and skills development, resulting in improved levels of achievement. Skills developed through the arts are recognized as being essential elements for success in today's society. These skills, as noted by Robert Root-Bernstein, Professor of Physiology at Michigan State University, include the ability to:

- observe acutely
- think spatially and kinesthetically
- identify the essential components of a complex whole
- recognize and invent patterns
- gain empathy with objects of study
- synthesize and communicate the results of one's thinking, visually, verbally, or mathematically.

Teachers and artists working together gain skills and insights from each other that translate into improved learning for current students as well as future learners.

4. How many days constitute an Artist Residency Project?

Residencies may last anywhere from 5 to 60 days for individual artists and groups/ensembles. The days don't need to be consecutive. A Teaching Artist can work at a site one day a week for eighteen weeks, twice a week for five weeks or twice a month for the whole school year. Artists may work directly with core group participants for up to four hours per day. If pre-determined during the planning meeting, they may also work with or present to other classrooms and/or conduct workshops for teachers, administrators, and/or parents.

5. What is a core group?

An Artist Residency Project is designed as an in-depth medium-specific experience for up to three core groups of students, not to exceed 30 students per group, or four core groups of 25 students, or five core groups of 20 students. The artist may be introduced at an assembly, may do a whole school performance or slide show, may visit classrooms to talk with other students, and may provide workshops for teachers to take specific techniques and creative ideas back to their classrooms. Please welcome the Teaching Artist to your site with the idea of positively impacting everyone in the building, but giving the core group students and teachers a fuller, richer, more in-depth experience.

6. What kinds of artists are in the Artist Residency Program?

We currently have approximately 45 Teaching Artists in our program including media artists, dancers, folk artists, inter- and multi-disciplinary artists, fiber artists, jewelers, musicians, visual artists, craftsmen, clown artists, writers, and more! These artists are professionals who are regularly exhibiting, performing, and/or publishing. Part of the skill set of a Teaching Artist is his/her ability to communicate both the creative process and the techniques of his/her medium. Qualifying artists are chosen based on the quality of their artwork, their ability to articulate their artform and residency project plans to an independent review panel of artists, educators, and administrators, and on their proven ability to fully implement a successful residency plan. Once approved, the Teaching Artists are placed on our roster but are not employees of the Pittsburgh Center for Arts and Media. They maintain their own studio spaces and often work with other non-profit arts organizations as well as with PCA&M.

7. How do the Teaching Artists get paid?

Artist Residencies are funded by the host site with support funding provided by PCA&M through our partnership with and grant funding from the PA Council on the Arts' Arts in Education Division. PCA&M contracts with and pays the artist in full and invoices the host site for its match, plus any materials that we've purchased on behalf of the site and/or artist.

8. Is it difficult/competitive to receive support funding from PCA&M for an Artist

Residency Project?

It is not at all difficult, although artists' schedules fill up quickly so make your requests in a timely fashion. The program is designed to operate on an on-demand basis, but funding is limited.

9. How much will this cost?

Teaching Artists are paid between \$200-\$350 per day. Companies' and ensembles' daily rates vary depending on the size of the group. There is a sliding rate scale for host sites based on the number of days of a residency project. This information can be found on Side B of the Artist Residency Request Form. The host site is solely responsible for the cost of materials and for any compensation to the artist associated with travel expenses. Teaching Artists excel at making the cost of materials for their projects affordable to the host sites.

10. How will the Artist Residency Project fit in with existing programs/curriculum?

Since the Teaching Artist, representatives from the host site, and PCA&M plan the residency project together, much care is taken to address Pennsylvania's Arts & Humanities Standards in all art forms and to clearly articulate the goal of having the Teaching Artist at the site. Artists and teachers regularly communicate regarding the intent of the project and how to tie the art form into a specific program and/or extend it throughout the curriculum. Often it is not the Arts Educators who are working with the Teaching Artist but, rather, the Classroom Teacher(s) who recognize(s) how an artform brought to life by a practicing artist can fully illuminate a concept for students. Arts integration strategies and outcomes are a strong area of focus in all residency projects. As defined by the Kennedy Center "Arts Integration is an approach to teaching in which students construct and demonstrate understanding through an art form. Students engage in a creative process which connects an art form and another subject area and meets evolving objectives in both."

11. OK, I've decided that I want to participate in this program! What are the next steps?

Step 1: Think about specific areas of your curriculum or program that could benefit by having a Teaching Artist with whom to work. Review the online Artist Residency Directory to see which artist(s) might provide insight into or illumination of that area. You may contact Mary Brenholts, Director of Artists in Schools & Communities at mbrenholts@pghartsmedia.org to begin a discussion of which artist(s) and artform(s) might be most suitable to meet the needs of your host site. Read through the supporting materials included in this packet in order to get a better understanding of how the program works and how it is intended to improve host sites, now and into the future.

Step 2: We will set up an initial phone call or virtual meeting to discuss your ideas, followed by a planning meeting with the Teaching Artist.

Step 3: After the planning meeting you will complete the appropriate Artist Residency Request Form (school-based or community-based) making sure to provide as many details as possible. If you are uncertain at this point about the source or confirmation of your matching funds simply write “pending” or “awaiting approval.” You may have funds provided by a school budget, district budget, a PTA, PTO, or PTG, or from a foundation or local business. Some sites hold fundraisers in their communities. The request form is not a binding document, it simply allows us to determine demand for the program and how to best allocate our funds. If you are unsure of how to complete the budget section, call us for assistance. Make certain to get signatures from principals or other appropriate administrators. Submit your request form as soon as possible to ensure having a good chance to receive support funding.

Step 5: Once we have received your Artist Residency Request Form we will generate the paperwork designed to keep the process moving forward cleanly and clearly. We are just a phone call/text 412-606-4723 or e-mail mbrenholts@pghartsmedia.org away at all times and love hearing from potential host sites to answer questions and/or share ideas!

Pittsburgh Center for Arts and Media
ARTIST RESIDENCY PROGRAM

FACT SHEET

- Our partnership with the Pennsylvania Council on the Arts' Arts in Education Division was formed in 2001.
- The goal of the Artist Residency Program is to offer unique and quality arts services in the form of Artist Residency Projects in southwestern Pennsylvania including Allegheny, Beaver, Greene, and Washington counties.
- Artist Residency Projects are designed to place trained, knowledgeable, and practicing artists into school and community settings where they can share the benefits of the creative process.
- There are approximately fifty Teaching Artists in our program including media artists, dancers, folk artists, musicians, theater artists, visual artists, glass artists, craft artists, interdisciplinary/multi-disciplinary artists, and writers.
- Artist Residency Projects allow traditionally underserved areas and people to experience the value of the arts.
- We typically implement approximately 45-50 projects each program year (September 1 through August 31).
- School-based projects include public, private, parochial, and charter schools serving elementary, middle, and high-school students. Projects can also be designed for the collegiate level.
- Community-based projects may take place with communities, social/human service organizations, libraries, senior citizen facilities, and many other types of regional community and/or cultural organizations.
- Artist Residency Projects are funded by both host sites and with support funding provided by PCA&M through our Partnership with the PA Council on the Arts' Arts in Education Division.
- Teaching Artists in the Artist Residency Program have daily rates ranging from \$200 - \$300 for individuals. Group or ensemble rates vary.
- PCA&M's Artist Residency Program continues to grow, evolve, and expand. It is readily adaptable to a variety of needs, expectations, and situations at all host sites.



ARTIST RESIDENCY PROJECT REQUEST FORM

This form **must be** completed and signed by the host site administrator and project coordinator and submitted to PCA&M in order to be considered for support funding.

Please include all information.

Host Site: _____ District: _____

Address: _____ City _____ Zip + 4 _____

Phone: _____ Fax: _____

Site Administrator/Principal: _____ Email: _____

Site Coordinator: _____ Email: _____

Title/Grade Level(s) of Site Coordinator: _____

Teaching Artist (TA): _____ Art Form: _____

Artist Residency Project Budget

Number of Days _____ X TA Fee per Day* \$ _____ = TA Cost \$ _____

10% Project Management Fee on TA Cost = \$ _____ + TA Cost \$ _____ = Project Cost \$ _____

Project Cost (from above) \$ _____ - PCA&M Funding Support** (\$ _____) = Site Cost \$ _____

**TA Fees may range between \$200-\$350. Please reach out to Mary Brenholts to confirm.)*

The host site is responsible for the cost of materials and travel, if applicable.

Source(s) of Host Site funds (e.g., foundation grant, school or district budget, PTA/PTO/PTG, local business, etc): _____

Artist Residency Project Plan:

To be developed cooperatively with the artist(s), host site, and PCA&M using the *Artist Residency Planning Form*. Online *Evaluation Forms* must be submitted upon completion of the residency project.

Artist Residency Project Request Form Submitted By:

Signature of Site Administrator/Principal Date

Signature of Site-Coordinator Date

Please return this form to: Mary Brenholts, Director of Artists in Schools & Communities at Pittsburgh Center for Arts & Media
Voice: 412-606-4723 • Email: mbrenholts@pghartsmedia.org

As required by the PA Council on the Arts, PCA&M support funding for Artist Residency Projects is based on the number of project days and there is a 10% project management fee on all projects.

5-10 DAY ARTIST RESIDENCY PROJECTS ~ 10% project management fee and 30% PCA&M SUPPORT FUNDING

15 DAY ARTIST RESIDENCY PROJECTS ~ 10% project management fee and 40% PCA&M SUPPORT FUNDING

20 DAY+ ARTIST RESIDENCY PROJECTS ~ 10% project management fee and 50% PCA&M SUPPORT FUNDING

PCA&M support funding may increase by 2% increments per each additional day.

ARTIST RESIDENCY PROJECT PLANNING FORM for HOST SITE SCHOOL-BASED PROJECT

Developed and prepared by the Teaching Artist, the site-coordinator, the principal, and/or Pittsburgh Center for Arts & Media.
This form is filled out by the host site and submitted to *Artists in Schools & Communities*.

Host Site: _____ School District: _____

Street Address: _____

City: _____ County: _____ Zip: _____

Phone: _____ Alt. Phone: _____ Fax: _____

Site Administrator/Principal: _____ Email: _____

Site Coordinator: _____ Email: _____

Title/Grade Level(s) of Site Coordinator: _____

Teaching Artist(s): _____ Art Form(s): _____

Please provide as much detail as possible when planning your Artist Residency Project. You may attach additional pages.

1) Residency Goal(s):

What is the primary reason the Teaching Artist is at this site?

2) Objectives towards the Goal(s) – Teaching Artist:

What will be done to fulfill this goal? What are the specific steps you will take to achieve this/these?

Please see separate Teaching/Resident Artist Plan for School/Community Projects form for the Teaching Artist to fill and submit to Artists in Schools & Communities and the host site.

3) Curriculum Connections/PA Core ELA (English Language Arts) and/or other State Standards:

List the ways in which the Teaching Artist will connect with the curriculum and how the project will assist in meeting PA Core Standards and/or PA Academic Standards (including Arts and Humanities). Please list relevant standards.

4) Core Groups:

Each core group should not exceed 30 students, with a total of no more than three core groups. Smaller, focused core groups are preferable. Please list the grade level (if applicable) and number in each core group, e.g., 3 core groups of 5th graders - 25, 23, 30=78 total students working directly with the Resident Artist.

of core groups: _____

of students in each group: _____

total # of participants: _____

grade level(s): _____

5) Others:

The Teaching Artist should be accessible to other groups of students on a limited and practical basis, e.g., a special workshop with a different grade level, classroom visits, whole-school assembly, culminating event, etc. If a piece of artwork is created/displayed, please provide the estimated number of persons who will view the artwork this school year.

Total # of non-core group students and/or adults in the school and/or community who will be impacted by/exposed to this project: _____

6) Space/Set-up/Technical Requirements:

What does the Teaching Artist need to make this program work? What will the site provide?

7) Schedule:

When will the Teaching Artist be at the site and at what times. Please submit a copy of your bell schedule with this planning form.

Dates:

Times:

8) Teacher Involvement and Responsibilities:

How will the teacher(s) work with the Teaching Artist during this residency project? Be as specific as possible. Please provide names and contact information for all the teachers who will be directly involved in the project.

9) Other Teacher or School Involvement:

For example: a hands-on workshop, a book list made available, related websites, a collection of relevant information distributed. How does the school welcome and interact with the Teaching Artist?

10) Parental/Caregiver/Community Involvement:

How will parents/caregivers/community be involved in this residency?

11) Presentations/Performances/Exhibitions:

How will the participants' efforts be recognized and validated? How will they share their knowledge and work?

12) Assessment/Evaluation:

Please include a detailed plan for assessment. Artists in Schools & Communities will email digital Artist Residency Project evaluation survey links at the conclusion of the project for Teaching Artists, Teachers, and Administrators to fill out/submit.

13) How will what is learned during the residency be used in the future?

By participants? teachers? administrators?

14) Please provide a one or two paragraph description of the residency project.

ARTIST RESIDENCY PROJECT PLANNING FORM for HOST SITE COMMUNITY-BASED PROJECT

Developed and prepared by the Teaching Artist, the site-administrator(s), and/or Pittsburgh Center for Arts and Media.
This form is filled out by the host site and submitted to *Artists in Schools & Communities*.

Host Site: _____

Street Address: _____

City: _____ County: _____ Zip: _____

Phone: _____ Alt. Phone: _____ Fax: _____

Site Administrator: _____ Email: _____

Site Coordinator: _____ Email: _____

Artist(s): _____ Art Form(s): _____

Please provide as much detail as possible when planning your Artist Residency Project. You may attach pages.

1. Residency Goal:

What is the primary reason the Resident Artist is at this site?

2. Objectives towards the Goal:

What will be done to fulfill this goal? What are the steps taken to achieve this? Please include a sequenced implementation/action plan. ***Please see separate attached sheet for the Resident Artist to fill out with their sequenced daily plan and submit directly Artists in Schools & Communities. Please cite any relevant connections to in-school activities and/or curriculum.***

3. Core Groups:

Each core group should not exceed 30 participants, with a total of no more than three core groups. Smaller, focused core groups are preferable. Please list the grade level (if applicable) and number in each core group, e.g., 3 core groups of 5th graders - 25, 23, 30=78 total students working directly with the Resident Artist.

of core groups: _____

of participants in each group: _____

total # of participants: _____

ages(s): _____

4. Other Groups:

The Resident Artist should be accessible to other groups of participants on a limited and practical basis.

of participants who will be impacted by/engaged with this project (including those attending one or two sessions, those who stop by, and/or those who attend an unveiling/reception): _____

5. Space/Set-up/Technical Requirements:

What does the Resident Artist need to make this program work? What will the site provide?

6. Schedule:

When will the Resident Artist be at the site and at what times.

Dates:

Times:

7. Site Staff Involvement and Responsibilities:

How will the staff work with the Resident Artist during this residency project? Be as specific as possible.

Please provide names and contact information for all the staff members who will be directly involved in the project.

8. Other Staff or Site Involvement:

For example: a hands-on workshop, a book list made available, related websites, a collection of relevant information distributed. How does the site welcome and interact with the Resident Artist?

9. Parental/Caregiver/Community Involvement:

How will parents/caregivers/other community members be involved in this residency?

10. Presentations/Performances/Exhibitions:

How will the participants' efforts be recognized and validated? How will they share their knowledge and work?

11. Assessment/Evaluation:

Please include a detailed plan for assessment **if applicable**. Artists in Schools & Communities will email digital Artist Residency Project evaluation survey links at the conclusion of the project for Teaching Artists, Teachers, and Administrators to fill out/submit.

12. How will what is learned during the residency be used/applied in the future?

By participants? Staff?

13. Please provide a one or two paragraph description of the residency project.

This Artist Residency Project was supported in part by the Arts in Education Partnership of the Pennsylvania Council on the Arts, a state agency funded by the Commonwealth of Pennsylvania and the National Endowment for the Arts, a federal agency. The Arts in Education Partner serving Allegheny, Beaver, Greene, and Washington counties is Pittsburgh Center for Arts and Media.

ARTIST RESIDENCY PROJECT PLANNING FORM
SCHOOL or COMMUNITY-BASED PROJECT

Teaching Artist: _____

Host Site: _____

Grade Level(s) and/or Ages of Participants (or adult if/as appropriate): _____

of Core Groups: _____

Total Number of Core Group Students/Participants: _____

If applicable, total number of persons impacted by the project, e.g., via a performance, an exhibition, and/or an installation of public artwork: _____

Question 2 on the School and Community Planning Forms: Objectives towards the Goal, i.e., outcomes:

- What is the project goal?
- What will be done to fulfill the project goal?
- What are the specific steps taken to achieve the goal?
- What do you want participants to learn? Please cite specific outcomes such as: a) students will learn about color and will mix primary colors to create secondary colors b) students will learn about different types of natural fibers and how they can be colored c) students will learn how science, math, social studies, and/or ELA are embedded in this artform, d) students will learn the differences between scripted and improvisational acting techniques e) teachers will learn how to...?

There will likely be multiple objectives/outcomes taking place during your project!

Please provide a detailed sequential daily plan for your artistic/educational process with students/teachers/participants during your Artist Residency Project.

Please include the following elements in your plan if/as they are relevant:

- Overview, goal, or “big idea”
- Objectives (see above)
- **Sequential daily activities**
- Arts discipline and/or other content area vocabulary and/or terminology
- Other relevant resources such as books, websites, apps, and/or images
- Materials, with links, and Estimates of Costs



Pittsburgh Center for Arts and Media

Artists in Schools & Communities



Pittsburgh Center for Arts & Media

Photograph and Media Release Form

Thank you for allowing us the opportunity to photograph and/or videotape your child/children and his/her/their artwork as he/she/they participate(s) in a Pittsburgh Center for Arts and Media Artist Residency Project in Partnership with the PA Council on the Arts. Artists in Schools & Communities at PCA&M provides unique and quality arts programs that place trained, knowledgeable practicing artists into school and community settings where they can share the benefits, skills, and joy of the creative process.

We appreciate the opportunity to photograph/videotape your child/children participating in activities involving PCA&M Teaching Artist(s) working/learning/creating with teachers and students. By documenting the creative arts process from beginning to end and capturing the energy, enthusiasm, focus, and pride reflected in each participant's face and artwork we will be better able to share the value and importance of the work in order to advocate for the continued exposure to and funding for the arts.

The photos and/or images of your child and his/her/their artwork work may be displayed and included in PCA&M's, the Teaching Artist's, and/or PA Council on the Arts' printed and/or electronic publications/postings including, but not limited to, eNewsletters, websites, social media, and/or grant reports to regional/national funders.

Your child/children will not be identified by name.

Please complete the information below and return this form to your child's teacher.

PLEASE SELECT and CHECK ONE:

___ I **do** give my permission to use photograph(s)/video(s) of my child/children and/or images of his/her/their artwork for the above-stated purposes. I understand that there is no compensation of any kind for any use of my child's likeness or images of artwork.

or

___ I **do not** give my permission to use photograph(s)/video(s) of my child/children but **I do** give permission for use of images of his/her/their artwork for the above-stated purposes. I understand that there is no compensation of any kind for any use of images of my child's artwork.

or

___ I **do not** give my permission to use photograph(s)/video(s) of my child/children and/or images of his/her/their artwork for the above-stated purposes.

Child's /Children's Name(s): _____

Signature of Parent/Guardian

Date



Pittsburgh Center for Arts and Media Artist Residency Program

1047 Shady Avenue
Pittsburgh, PA 15232
(412) 361-0455
www.pghartsmedia.org
EIN 25-1229210

I N V O I C E



Name:	
Host Site:	
Address:	
City/State/Zip:	
Phone:	

Invoice #:	ARP2324TATBD
Date:	Month Day, 2024
Due Date:	Upon Receipt

Days	Description	Daily Rate	TOTAL
10	Artist Residency Project with Teaching Artist TBD at XXXXXXXX	\$X	\$X
	2024 Months/Dates		
	Materials		
	Amazon: XXX, XXX, XXX		\$X
	Home Depot: XXX, XXX, XXX		\$X
		Sub-Total	\$X
		Proj. Mgmt. Fee	\$X
		Total	\$X
		PCA&M Support	(\$X)
		Total Due	\$\$X

Please remit payment by check made out to **Pittsburgh Center for Arts and Media** to the attention of **Mary Brenholts** at **Pittsburgh Center for Arts and Media, 1047 Shady Avenue, Pittsburgh, PA 15232**.
Thank you!

Office Use Only

Acct # 41400 - 99 - 325S- 24: \$9X
Acct # 40000 - 99 - 999 - 24: \$X
Acct # 51250 - 99 - 999 - 24: \$X